

**ST. PAUL'S PRESCHOOL APPLICATION FOR ENROLLMENT 2023-2024**

Child's Name \_\_\_\_\_ Nickname \_\_\_\_\_  
Child's Address \_\_\_\_\_ Street and Number \_\_\_\_\_ D.O.B. \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Month / Date / Year  
City, State, Zip Code \_\_\_\_\_

1. Parent or Legal Guardian's Name \_\_\_\_\_  
Parent/ Guardian Address \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_

2. Parent or Legal Guardian's Name \_\_\_\_\_  
Parent/ Guardian Address \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Name & phone # to contact if parents/guardians are not available. Name \_\_\_\_\_ Phone \_\_\_\_\_

**Preschool Classes (9:00 am - 11:30 am)**

<u>Playgroup</u>	<u>2 Day Preschool</u>	<u>3 Day Preschool</u>	<u>3 Day Pre-K</u>	<u>5 Day Pre-K</u>	<u>Full Day Pre-K</u>
2 yrs 7 months - 3 years	3 - 4 year olds	3 - 4 year olds	4 - 5 year olds	4 - 5 year olds	9:00 am-2:45 pm
M/W AM T/Th AM	T/Th AM *C T/Th AM	M/W/F AM	M/W/F AM *C M/W/F AM	M-F AM	M/W/F M-F

Placement is determined by child's age as of September 1  
(\*C stands for class with a Christian emphasis)

**PRESCHOOL ENRICHMENT With Lunch**

Preschool & Pre-K  
(11:30 - 3:00)

<u>Science Central</u> Monday	<u>Eating the Alphabet</u> Wednesday	<u>Picasso Kids (Art)</u> Friday
session 1	session 1	session 1
session 2	session 2	session 2
session 3	session 3	session 3
session 4	session 4	session 4

**Office Use ONLY**

Date Rec'd. \_\_\_\_\_ Check # \_\_\_\_\_ Class \_\_\_\_\_  
App # \_\_\_\_\_ Amount \_\_\_\_\_ Teacher \_\_\_\_\_

**PLEASE COMPLETE PAGES 1 & 2 OF THIS FORM**

List names and date of birth of other children at home and names of other family members in your household.

Name \_\_\_\_\_ (Date of Birth) \_\_\_\_\_

Name \_\_\_\_\_ (Date of Birth) \_\_\_\_\_

Name \_\_\_\_\_ (Date of Birth) \_\_\_\_\_

Others: \_\_\_\_\_

Please provide any information that might effect your child in school such as: health, diet, family situation, or special education services.

We would appreciate knowing the business, profession or special talent of either or both parents that you would like to share.

Has the child had previous school or group experience? \_\_\_\_\_

Currently enrolled in St. Paul's? Teacher & Class \_\_\_\_\_

Parent is current active military

Home School District \_\_\_\_\_

How did you learn about St. Paul's Preschool? \_\_\_\_\_

Current member of St. Paul's U.M.C.

I would like more information about St. Paul's United Methodist Church.

**I have read and agree with the registration and tuition agreement policies as stated on page 3 of the registration packet. I will be responsible for payments as outlined. Classes offered are subject to cancellation based on enrollment. We cannot guarantee requests for placement with specific teachers or children. The \$100.00 (1 child) or \$185.00 (family) registration fee is enclosed and is non-refundable. The first payment must be paid by July 5 to secure your child's class placement. This is the first of ten equal payments. The remaining nine payments will be billed monthly. Any outstanding balance must be paid in full prior to placement.**

\_\_\_\_\_  
Signature of parent/legal guardian

\_\_\_\_\_  
Date

## St. Paul's Preschool Tuition Rates 2023-2024

**Registration** - Your application to the Center must be accompanied by a \$100.00 non-refundable registration fee or \$185.00 non-refundable family (two or more children) registration fee. Registration begins the first week in January for currently enrolled families and members of St. Paul's United Methodist Church. Registration is open to the community on February 1. Registrations will be processed in the order in which they are received. Registration fees will be refunded only if a class is canceled due to insufficient enrollment prior to the start of school.

(There are 10 equal payments paid on a monthly basis.)

A one time activity fee will be billed with your second installment which covers all field trips for your child's class for the year.

	Tuition	Activity Fee
2-Day Playgroup	\$230	----
2-Day Preschool	\$220	\$55
3Day Preschool	\$315	\$55
3 Day Pre-K	\$300	\$65
5 Day Pre-K	\$445	\$65
3 Day Full Day Pre-K	\$595	\$90
5 Day Full Day Pre-K	\$890	\$90

### **Enrichment Classes with lunch** (per session per class) (5% discount if paying for all 4 sessions)

Science Central (Monday)	\$295
Eating the Alphabet (Wednesday)	\$310
Picasso Kids (Friday)	\$295

\*Rates subject to change      (5% discount if paid in full for the year)

**Late Pick-up Charge:**      **\$25.00 for the first 10 minutes - 5:31 to 5:40; \$5.00 for every five (5) minutes thereafter. This will be added to your monthly bill.**

- **Tuition Agreement for Applications:** Our preschool year will end mid-June. Annual tuition is broken into ten (10) equal payments. **The first payment must be paid by July 5 to secure your child's class placement.** The remaining nine payments will be billed monthly beginning in August. Any outstanding balance must be paid in full prior to placement. Monthly bills are sent via email. If you have any questions concerning your account, contact the Accounts Administrator (stppre.mshewbrooks@gmail.com).
- A \$25.00 late fee will be charged if the payment is not received by the 15th of the month. Services will be suspended if the agreed upon fees or tuition payments are one month in arrears. The director or the assistant director may be contacted to discuss special extenuating circumstances.
- Enrollment is for the entire school year - September through mid-June. If you are moving, or voluntarily withdraw for any reason, you must notify St. Paul's in writing no less than one month prior to leaving.
- When two (2) or more children in the family are enrolled in the center in the same year, there will be a 10% reduction in the lower tuition.
- A child who has a parent currently active in the military will receive a 10% discount in their tuition. A military identification card will need to be provided to receive this discount.
- No reduction or rebate of tuition can be made in case of absence, illness, or voluntary withdrawal from school. If you withdraw your child from school for more than one month, you will be required to re-register and pay an additional registration fee. Placement will be based on availability.

Make checks payable to St. Paul's Preschool.

Credit card payments are accepted on line with a 3% fee.

Registration is not complete until payment is received.