



St. Paul's Preschool Center

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www.stpaulspreschool.net

Director: Terri Mohapp
Extended Hours Coordinator: Michelle Brett

Current Families Registration for 2020-2021 School Year

We are so glad that you have chosen St. Paul's! We appreciate the confidence and trust you place in our exceptional staff to provide the highest quality care for your child. We are already planning for another wonderful year.

Attached are registration forms for the 2020-2021 school year.
Re-enrollment is required every year. In order for your child to be enrolled, the completed registration form must be returned with the registration fee by Wednesday, January 29, 2020.

If your child is not returning for the 2020-2021 school year, please complete and return the form below to the preschool or extended hours office.



2020-2021 Student Not Returning

Child's name _____

Child's current classroom _____

Please provide a reason for withdrawal _____

Parent/Guardian name _____

Parent/Guardian signature _____

For office use

_____ Security access card(s) returned _____

ST. PAUL'S PRESCHOOL CENTER APPLICATION FOR ENROLLMENT 2020-2021

Name of Child _____ (M F) What should we call your child? _____

Child's Address _____ Phone No. _____
Street and Number

_____ D.O.B. _____ / _____ / _____
City, State, Zip Code Month / Date / Year

Mother's or Legal Guardian's Name & Address _____
 _____ E-mail _____

Indicate order of phone numbers to call during the school day (ex. 1st, 2nd, 3rd, 4th, 5th, 6th)

Home No. _____ Cell Phone _____ Work No. _____

Father's or Legal Guardian's Name & Address _____
 _____ E-mail _____

Indicate order of phone numbers to call during the school day (ex. 1st, 2nd, 3rd, 4th, 5th, 6th)

Home No. _____ Cell Phone _____ Work No. _____

Person & phone # to contact if parents/guardians not available _____

Please read brochure and choose from only one program.

PROGRAM 1 PRESCHOOL

Please circle only one group. The group is determined by age. See brochure for age requirements. Indicate your choice of session listed under group chosen. (Place 1 by 1st choice, 2 by 2nd choice.)

S E S S I O N S	<u>2 1/2-3 yr olds</u>	<u>3-4 yr olds</u>	<u>3-4 yr olds</u>	<u>4-5 yr olds</u>	<u>4-5 yr olds</u>	<u>Enrichment:</u>
	<u>Playgroup</u>	<u>2 Day</u>	<u>3 Day</u>	<u>3 Day Pre-K</u>	<u>5 Day Pre-K</u>	<u>Science Central</u>
	<u>M/W AM</u>	<u>T/Th AM</u>	<u>M/W/F AM</u>	<u>M/W/F AM</u>	<u>M-F AM</u>	<u>Pre-K & K M PM</u>
	<u>T/Th AM</u>	<u>C*T/Th AM</u>	<u>T/Th/F AM</u>	<u>C*M/W/F AM</u>		<u>Kodiak Kids</u>
		(C* stands for class with more of a Christian emphasis)				<u>3/4's & Pre-K W PM</u>
	<u>Circle day/days</u>	<u>Lunch Plus</u>	<u>M</u>	<u>T</u>	<u>W</u>	<u>Th</u>
			<u>F</u>			<u>Picasso Kids (Art)</u>
						<u>3/4's & Pre-K F PM</u>

PROGRAM 2 PRESCHOOL WITH EXTENDED HOURS

Please circle only one group. The group is determined by age. See brochure for age requirements. Circle your choice 2, 3 or 5 days (T/Th, M/W/F, or M-F). Indicate the approximate hours needed.

<u>Baby Bears</u>	<u>Teddy Bears</u>	<u>Panda Bears</u>	<u>Polar/Brown Bears</u>	<u>Grizzly Bears/</u>
<u>6wks-1 year</u>	<u>1-2 years</u>	<u>2-3years</u>	<u>3-4 years</u>	<u>Kindergarten Enrichment</u>
				<u>4-5 years</u>

Days per week (circle one): 2 T/TH 3 M/W/F 5 M-F

Extended Hours: indicate the hours needed (ex. 8AM-4PM) FROM _____ TO _____

Office Use Only: Date Rec'd. _____ Check # _____ Amount of Payment _____

Class _____ Teacher _____ Starting Date _____

PLEASE COMPLETE BOTH SIDES OF THIS FORM

List names and date of birth of other children at home and names of other family members in your household.

Name _____ (Date of Birth) _____

Name _____ (Date of Birth) _____

Name _____ (Date of Birth) _____

Others: _____

Does he/she show a hand preference? _____ Left _____ Right

Child's Physician _____ Phone No. _____

Please comment on any special situation that would effect your child in school including but not limited to health, diet, legal custody, etc.

We would appreciate knowing the business or profession or special talent of either or both parents, so that we may be able to: plan an interesting class trip; have parents come into the school to speak to the children on various subjects; ask advice of a parent in a particular field. This information is completely optional.

Please check if applicable: Member of: St. Paul's U. M. Church _____ Other church _____

I would like more information about St. Paul's United Methodist Church. Yes _____ No _____

Has the child had previous school or group experience? _____ Length of time _____

Currently enrolled in St. Paul's _____

If currently enrolled in St. Paul's: Name of Teacher _____ & Class _____

School District that you live in _____ Check if a parent is active in the military _____

How did you learn about St. Paul's Preschool? _____

I have read and agree with the registration and tuition agreement policies as stated in the brochure, registration packet and on the tuition/fees rate sheet. I will be responsible for payments as outlined. All classes offered are subject to enrollment at a full class basis. We do not accept requests for placement with specific teachers or children. The \$60.00 (1 child) or \$100.00 (family) registration fee is enclosed and is non-refundable. All preschool students must pay one month of tuition by June 15 to secure their class placement. This payment will be applied to their last month's tuition payment. All students must be paid in full for the previous school year by Aug. 1 for preschool and by Aug. 31 for extended hours to secure their class placement for the coming school year.

Date _____ Signature of parent/legal guardian _____

St. Paul's Preschool Tuition Rates 2020-2021

Registration - Your application to the Center must be accompanied by a \$60.00 non-refundable registration fee or \$100.00 non-refundable family (two or more children) registration fee. Registration begins the first week in January for currently registered families and members of St. Paul's United Methodist Church. Registration is open to the community on February 1, or the next weekday if the first is on a weekend, until all programs are full. Registration fees will be refunded only if a class is cancelled due to insufficient enrollment prior to the start of school.

You will be billed a \$40.00 Activity/Enrichment Fee once per year in September.

Preschool Tuition 2020-2021

(There are 10 equal payments paid on a monthly basis.)

2-Day (Playgroup)	\$194
2-Day (3/4's class)	\$184
3-Day (3/4's class)	\$264
3 Day (Pre-K)	\$249
5-Day (Pre-K)	\$374
Enrichment Classes	\$150 (per 9 week session per class)
Lunch Plus	
1 Day	\$31
2 Days	\$51
3 Days	\$74
4 Days	\$97
5 Days	\$114

*Rates subject to change

Tuition Agreement for Applications: Our preschool year will end mid June. There are ten (10) equal payments due. **Preschool students must be paid in full for the previous school year by August 1 and pay one month of tuition by June 15 to secure their class placement.** This payment will be applied to their last month's tuition payment. The second payment is due by September 1 and the remaining eight payments are due on the first of each month (October through May). Monthly bills are mailed for the payments due in June and August and sent home with your child thereafter. If you have any questions concerning your account, contact Annemarie Dickson.

A \$25.00 late fee may be charged if the payment is not received by the 15th of the month. Services will be suspended if the agreed upon fees or tuition payments are one month in arrears. The director or the assistant director may be contacted to discuss special extenuating circumstances.

Enrollment is for the entire school year - September through mid June. If you are moving, or make voluntary withdrawal for any reason, parents are required to notify the director in writing one month prior to leaving, or earlier if possible.

Center Policies - Preschool

1. When two (2) or more children in the family are enrolled in the center in the same year, there will be a 10% reduction in the tuition of the child attending the lesser time.
2. A child who has a parent active in the military will receive a 10% discount in their tuition. A military identification card will need to be provided to receive this discount.
3. No reduction or rebate of tuition can be made in case of absence, illness or voluntary withdrawal from school. If you withdraw your child from school for more than one month, you will be required to re-register based on availability.

Make checks payable to St. Paul's Preschool.
Credit card payments are accepted.

St. Paul's Preschool with Extended Hours Rates

2020 - 2021

Registration:

Your application to the Center must be accompanied by a \$60.00 nonrefundable registration fee or \$100.00 non-refundable family (two or more children) registration fee. Registration begins the first week in January for currently registered families and members of St. Paul's United Methodist Church. Registration is open to the community on February 1, or the next weekday if the first is on a weekend, until all programs are full. Registration fees will be refunded only if a class is cancelled due to insufficient enrollment prior to the start of school. **All extended hours students must be paid in full by Aug. 31 for the previous school year to secure class placement for the coming school year.** You will be billed for a \$40.00 Activity/Enrichment Fee once per year in September. The Infant (Baby Bears) and Teddy Bear Programs do not require an Activity/Enrichment Fee.

Preschool with Extended Hours Rates 2020 - 2021

Open Daily (Monday - Friday) 7:00 AM to 6:00 P.M. (Rates are per week and subject to change.)

Late Pick-up Charge: \$25.00 for the first 10 minutes - 6:01 to 6:10; \$5.00 for every five (5) minutes thereafter. This will be added to your monthly bill.

	Full Time (5 or more hours)	Part time (5 or less hours)	(Rates are per week)
<u>Baby Bears</u>			
5 days	\$270	\$228	
3 days (MWF)	\$228	\$194	
2 days (TTh)	\$169	\$123	
<u>Teddy Bears</u>			
5 days	\$265	\$224	
3 days (MWF)	\$224	\$190	
2 days (TTh)	\$166	\$120	
<u>Panda Bears</u>			
5 days	\$259	\$219	
3 days (MWF)	\$217	\$180	
2 days (TTh)	\$159	\$116	
<u>Brown, Polar & Grizzly Bears</u>			
5 days	\$244	\$201	
3 days (MWF)	\$200	\$163	
2 days (TTh)	\$148	\$101	
<u>Kindergarten</u> Before and/or After School			
Children at Barclay Elementary School will be walked to and/or from Barclay			
5 days	\$233	\$196	
3 days (MWF)	\$192	\$156	
2 days (TTh)	\$139	\$95	

Fee Agreement for Applications: A fee agreement must be signed outlining the fees for your child's care. Bills will be issued at the beginning of each month for that month. Payments are due upon receipt and must be paid in full. A \$25.00 late payment fee may be charged. The director or assistant director may be contacted to discuss any extenuating circumstances you may have. Service will be suspended if the agreed upon fees are one month in arrears.

Center Policies—Preschool with Extended Hours :

1. When two (2) or more children in the family are enrolled in the center in the same year, there will be a 10% reduction in the tuition of the child attending the lesser time.
2. A child who has a parent active in the military will receive a 10% discount in their tuition. A military identification card will need to be provided to receive this discount.
3. No reduction or rebate of tuition can be made in case of absence, illness or voluntary withdrawal from school. If you withdraw your child from school for more than one month, you will be required to re-register based on availability.

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